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Executive Board of the United Nations Development Programme and of the United Nations Population Fund

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Item 1 of the provisional agenda
Organizational matters

Annual work plan 2001 for UNDP/UNFPA Executive Board

I. Overview

1. The draft annual work plan 2001 was prepared by the Executive Board secretariat in consultation with the Bureau of the Executive Board. Views expressed by delegations at the third regular session 2000 on the outline for the Executive Board work plan 2001 (DP/2000/CRP.13) are reflected in the draft annual work plan 2001. As agreed by the Board at its second regular session 2000, there will be two regular sessions and one annual session in 2001.

2. A joint session with the Executive Board of UNICEF, and with the participation of the World Food Programme, is planned for January 2001. The Bureau agreed to the theme as proposed at the third regular session 2000: "Follow-up to Economic and Social Council resolution 2000/27: Basic indicators for the integrated and coordinated implementation of and follow-up to major United Nations conferences and summits at all levels".

3. In accordance with Executive Board decision 2000/14, the special event planned for the annual session 2001 will be on volunteering in the framework of the International Year of Volunteers 2001 and the thirtieth anniversary of the United Nations Volunteers programme.

II. UNDP

4. Proposed items for UNDP in 2001 build on the major changes in the organization that occurred in 2000, in particular the alignment with results-based management. Follow-up to the UNDP Ministerial Meeting held on 11 September 2000 will play a major role in the direction of the organization and will be discussed in the context of the Administrator's written and oral submissions to the Executive Board.

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A. Policy and management

5. Updates on the implementation of the Administrator's Business Plans, 2000-2003, will be submitted to the Executive Board as a conference room paper at the first regular session 2000 and as part of the annual report of the Administrator for 2000 at the annual session.

6. Proposals on the follow-up to the UNDP Ministerial Meeting will be presented in a separate conference room paper at the first regular session of the Board.

7. Building on the discussion held at the second regular session 2000 and on a series of informal consultations held from June to September 2000, the Administrator will submit a report on the role of UNDP in crisis and post-conflict situations to the first regular session 2001 of the Executive Board.

8. In his annual report for 2000, the Administrator will provide the Executive Board with an overview of the results achieved and new challenges encountered by the organization during the year 2000, the follow-up to the Ministerial Meeting, principal policy issues and new developments in the organization.

9. A separate report to be submitted to the Executive Board at its annual session will address the role of UNDP in information technology and development.

10. The illustrated annual report for 2000, addressing a more general audience, will be distributed in time for the annual session of the Board.

B. Programme results

11. The first UNDP results-oriented annual report (ROAR) was presented to the Executive Board at its annual session 2000. Building on the experience and the comments received, UNDP will submit the ROAR 2000 at the annual session 2001. It is proposed that the following outcomes be highlighted:

- Goal 1: The enabling environment for sustainable human development

  Sub-goal 1: Promote national, regional and global dialogue and cooperation that widens development choices for sustainable and equitable growth

- Goal 2: Poverty eradication and sustainable livelihoods

  Sub-goal 2: Expand and protect poor people's access to assets (human, physical and financial)

- Goal 5: Reduced incidence of and sustainable recovery and transition from complex emergencies and natural disasters

  Sub-goal 2: Conflict prevention, peace-building and sustainable recovery and transition in countries emerging from crisis.

12. The ROAR will include analyses of activities resulting from non-core funding (including that from the Global Environment Fund, Montreal Protocol, Office to Combat Desertification and Drought, and Programme of Assistance to the Palestinian People), as requested in decision 98/2, as well as the operationalization of the guiding principles (decision 98/1).

13. A separate presentation and discussion of the United Nations Capital Development Fund (UNCDF) ROAR will take place at the annual session.

14. In order to initiate discussion in the Executive Board on the issue of programming instruments at the country level, an options paper will be submitted at the first regular session 2001, with a view to further discussion on the basis of a written report at the annual session 2001.

15. As agreed by the Executive Board in 2000, 10 country reviews will be submitted to the Executive Board for discussion. The second global cooperation framework and the second framework for technical cooperation among developing countries will be submitted to the Board at its first regular session 2001. The regional cooperation frameworks for all regions covered by the UNDP programme will be presented to the Board at its second regular session.

C. Financial resources and budget

16. The meeting on funding commitments to UNDP will be held at the annual session 2001 in conjunction with the presentation of the ROAR 2000, in accordance with Executive Board decision 98/23.

17. At the annual session 2001, the Administrator will present his report on the evaluation of non-core resources, requested by the Executive Board in its decision 98/2. In preparation for the evaluation, a process of consultation involving the Executive Board began in October 2000.

18. In accordance with Executive Board decision 99/2, a policy paper on issues and principles relating to the presentation to the Executive Board in 2002 of possible improvements in the present resource distribution model (the target for resource assignment from the core (TRAC)), including a review of thresholds, will be presented at the annual session 2001.

19. The budget for the biennium 2002-2003 will be submitted to the Executive Board at its second regular session 2001. The Administrator will present his proposals in line with Board decision 97/4 on the harmonization of the presentation of budgets, and in line with decision 98/23, under which the biennial support budget is presented as an integral part of the multi-year funding framework.

III. UNFPA

20. A key activity for UNFPA during the year will be to institutionalize further the results-based management approach in all aspects of UNFPA work. The Fund will implement its organizational policy on results-based management and continue to develop and test tools and approaches to enable UNFPA staff and national partners to manage for results. The Fund will ensure that the results-based management approach is employed in the design, implementation, monitoring and evaluation of all UNFPA-supported programmes.

A. Policy and management

21. In her annual report for 2000, the Executive Director will provide the Executive Board with highlights of the UNFPA programme for the year, as well as an overview of the Fund's advocacy activities in 2000.

22. In light of the lessons learned and experience gained in the past four years, the Executive Director will report to the Executive Board at the annual session on the Fund's information and communication strategy (decision 97/13).

23. Based on the outcome of the work of a United Nations Development Group working group, established in response to a request by the Executive Board in decision 2000/12, the Executive Director will report to the Executive Board at the annual session on progress made and future options in developing a common programme approval process.

24. In response to Economic and Social Council decision 1999/36, the Executive Director will present a report to the Executive Board at its annual session on the UNFPA contribution to the United Nations strategic plan for HIV/AIDS.

25. The Executive Director will submit a report to the Executive Board at the second regular session on further options on strategic and technical assistance to country programmes within the context of the Fund's Technical Advisory Programme (decision 99/19).

B. Organizational results

26. The Executive Director will report periodically to the Executive Board during the year on the status of implementation of the results-based management approach at UNFPA.

27. UNFPA will report on the 2000-2003 multi-year funding framework (MYFF) as part of the Executive Director's annual report, which will be submitted to the Executive Board at the annual session in June 2001.

28. The year 2000 is a transitional year in terms of the implementation of the MYFF. Given the early stage of implementation and the limited availability of data, UNFPA will report on results to the extent possible, and will present a more in-depth analysis of one of the MYFF strategies — advocacy. UNFPA expects the coverage and quality of reporting on results to improve over the MYFF cycle.

29. A situation analysis in all countries receiving UNFPA assistance will allow the Fund to make recommendations for refining the MYFF results framework and its components where necessary, based on a realistic picture of countries in relation to the results, indicators and strategies in the MYFF results framework.

30. In the first reporting cycle, UNFPA proposes to focus primarily on how the Fund is moving towards managing for results, including organizational changes to support results-based management, and the state of implementation of the MYFF. This will include an analysis of the implementation of the resources framework, including an update of the resource situation and the utilization of resources for 2000 by programme priorities and country categories.

C. Financial resources and budget

31. The meeting on funding commitments to UNFPA will be held at the annual session 2001 in conjunction with the presentation of the report on the Fund's multi-year funding framework for 2000-2003, in accordance with Executive Board decision 98/24.

32. The Executive Director will submit to the Executive Board at its second regular session estimates for the UNFPA biennial support budget for 2002-2003 and the Fund's annual financial review for 2000.

Executive Board of UNDP and UNFPA

First regular session: 26 January and 29 January to 6 February 2001

1. Organizational matters

- Election of the Bureau of the Board for 2001
- Adoption of the agenda and work plan for the session (W)[1]
- Adoption of report of third regular session 2000 (W)
- Adoption of the annual work plan 2001 of the Executive Board [96/25] (W)

UNDP segment

2. UNDP Business Plans, 2000-2003

- Update on the Business Plans (CRP)
- Follow-up to the UNDP Ministerial Meeting of 11 September 2000 (CRP)
- Role of UNDP in crisis and post-conflict situations [2000/10] (W)

3. Programme cooperation frameworks and related matters

- Second global cooperation framework (W)
- TCDC: Second cooperation framework (W)
- Review of regional cooperation framework for Arab States (W)
- Country cooperation frameworks and reviews (W)
- Assistance to Myanmar (W)
- Options for programming instruments at the country level (CRP)

[1] *W = written official report; O = oral report; CRP = conference room paper.*

Joint UNDP and UNFPA segment

4. **Reports of UNDP and UNFPA to the Economic and Social Council (W)**

5. **Reports of UNDP, UNFPA and UNOPS on implementation of recommendations of the Board of Auditors 1998-1999 (W)**

6. **Financial, budgetary and administrative matters: Common financial regulations concerning contributions from non-governmental sources (decision 2000/5) (W)**

UNFPA segment

7. **Country programmes and related matters**

   - Progress report on implementing the intercountry programme (O)
   - Country programmes (W)

8. **Other matters**

9. ***Joint session of the Executive Boards of UNDP/UNFPA and of UNICEF with participation of the Executive Board of WFP: (26 January)***

> *Theme: Follow-up to Economic and Social Council resolution 2000/27 on "Basic indicators for the integrated and coordinated implementation of and follow-up to major United Nations conferences and summits at all levels"*

Annual session: 11-22 June

1. **Organizational matters**

UNFPA segment

2. **Report of the Executive Director for 2000 (W)**

3. **Funding commitments to UNFPA**

   - Report on funding commitments (W)

   Note: Actual pledges will have to be transmitted to UNFPA in writing by the end of March 2001, in order to be reflected in the document submitted under this item.

4. Programming process

- Report on progress and future options in the programming process (decision 2000/12) (W)

5. Information and communication strategy

- Report on review of the UNFPA information and communication strategy (decision 97/13) (W)

Joint UNDP/UNFPA segment

6. Internal audit and oversight

- Reports of UNDP, UNFPA and UNOPS on internal audit and oversight (W)

7. Reports on field visits (CRP)

8. UNAIDS and reports of UNDP and UNFPA on their contributions to the United Nations strategic plan for HIV/AIDS (Economic and Social Council decision 1999/36, para. 9 (c)) (W)

UNDP segment (18-22 June)

9. Annual report of the Administrator (W)

- Results-oriented annual report (ROAR) for 2000 (W)

Note: The report of the High-level Meeting on Technical Cooperation among Developing Countries will be available to the Board for information. Reporting on UNDP-supported TCDC activities will be included in the ROAR

10. United Nations Capital Development Fund

- Results-oriented annual report (W)

11. Information technology for development: the role of UNDP (CRP)

12. Financial resources

- Review of funding commitments to UNDP (W)

Note: Actual pledges will have to be transmitted to UNDP in writing by end of March 2001 in order to be reflected in the document submitted under this item

- Evaluation of non-core funding — 98/2, paragraph10 (W)
- Issues and principles for possible improvements in the present TRAC resource distribution model, including a review of thresholds (CRP)

13. Programme cooperation frameworks and related matters

- Proposal for new UNDP country programming instruments (W)

(*see first regular session, item 3*)

14. UNOPS

- Annual report of the Executive Director (W)
- Implementation of recommendations of the evaluation of the relationship between UNDP and UNOPS: final report — 99/12 (W)

15. Other matters: Report on outcome of Coordinating Committee on Health (CCH) (O/W)

Special event on volunteering in the framework of the International Year of Volunteers 2001 and the thirtieth anniversary of the United Nations Volunteers programme

Second regular session: 10-14 September

1. Organizational matters, including preliminary draft work plan for 2002 (CRP)

UNDP segment

2. Financial, budgetary and administrative matters

- Annual review of the financial situation, including decision 98/2 on non-core resources (W)
- Biennial budget estimates for 2002-2003 (W)
- Report of the Advisory Committee on Administrative and Budgetary Questions (ACABQ) on biennial budget estimates for 2002-2003 (W)
- Revised financial regulations and rules (W)
- Report of ACABQ on revised financial regulations and rules (W)

3. MYFF: Updated resources allocation (decision 99/23, para. 12) and revised integrated resources framework (W)

4. Evaluation

- Annual report of the Administrator on evaluation (W)

5. Programme cooperation frameworks

- Regional cooperation frameworks (W)
- Reviews of country cooperation frameworks (W)
- Country cooperation frameworks (W)

6. UNOPS: Financial, budgetary and administrative matters

- Budget estimates for 2002-2003 (W)
- Report of ACABQ on budget estimates for 2002-2003 (W)
- Annual review of the financial situation (W)

UNFPA segment

7. Country programmes and related matters

8. Technical Advisory Programme

- Report on Technical Advisory Programme: further options on strategic and technical assistance to country programmes (decision 99/19, para. 10) (W)

9. Financial, budgetary and administrative matters

- Estimates for the biennial support budget for 2002-2003 (W)
- Report of ACABQ on biennial support budget for 2002-2003 (W)
- Annual financial review, 2000 (W)

10. Other matters